

Cancer Librarians Section Business Meeting Minutes

Monday, May 24, 2004

5:00 pm – 6:30 pm

Present: Karen Albert, Michelle Arbuckle, Deborah Bonelli, Carolyn Bridgewater, Sue Felber, Heidi Heilemann, Gail Hendler, Ty Howell, Halyna Liszczyński, Tanya Smith, JoAnne Sparks

The Cancer Librarians Section business meeting was held 5/24/04. Snacks were served. Tanya Smith, chair, called the meeting to order at 5:20. Minutes of the last business meeting were approved as written.

Benchmarking Network Editorial Board:

Michelle Volesko, chair of the Benchmarking Network Editorial Board, requested that all eligible libraries send data to the Benchmarking project for 2004 by June 30th. The survey is located on the MLANET homepage. Special needs of cancer libraries should be noted on the survey, and any other concerns sent to her attention.

Reports:

Section Chair's Report:

Tanya Smith reported for Margaret Vugrin that two program sessions were scheduled this conference, one titled *Making Critical Decisions: End-of-Life Health Care* and the other *Power to the Patient: New Definitions of Health Literacy*.

Treasurer's Report:

Tanya Smith reported for Sharon Lezotte that the section funds were moved to a bank recommended by MLA, which now cannot locate our account. The amount is reported to be about \$6,000. It was decided that the new treasurer contact Ray Naegele or Carla Funk at MLA to work out this problem.

Program Chair/Chair Elect Report:

JoAnne Sparks said that five themes are being developed for next year's meeting: education, outreach, research, clinical and diversity. Each program session will provide presentations on all five themes. She polled the group for suggestions for the cancer section participation in these themes. Suggested topics included the impact of open access on cancer research; how clinical librarianship can enhance patient care and/or patient decision making; and consumer health issues before and after cancer diagnosis. Structured abstracts will be required, for all papers and posters. MLA'05 will start one day later than usual on, Sunday, May 22nd.

Section Council Report:

Gail-Yvette Hendler presented news from Section Council. With the demise of the Brandon-Hill list, sections may provide subject expertise for collection development. It was noted that each newsletter needs to be sent to the Section Council leader, and that the annual report has to be sent to all section members.

MLA has also been contacting the administrators of hospitals in which libraries have closed. National Program Committee announced future annual meeting dates:

2006 Phoenix, AZ
2007 Philadelphia, PA
2008 Chicago, IL
2009 Hawaii

Web Site Editor Report:

Tanya Smith reported for Ann Marie Clark that news items are added to the web site as needed. The group commended Ann Marie for her work on the web site.

Newsletter Editor Report:

Michelle Arbuckle requested articles for the newsletter, and she will try to get vendor input as well, such as, information from Lippincott Williams & Wilkins (LWW) about their oncology resources.

Nominating Committee Report:

Halyna presented the slate of officers for the upcoming year: JoAnne Sparks – Chair Elect; Sue Felber – Treasurer; Carolyn Bridgewater – Secretary; Karen Albert – nominee for MLA nominating committee; Margaret Vugrin – Section Council representative elect; Margaret Vugrin – membership committee liaison.

Membership Committee Report:

Sue Felber presented the membership report for Jan Orick. There are 107 members for 2004. Jan noted that membership information coming from MLA has been very hard to obtain. Gail said that MLA is considering changing the membership period from calendar to fiscal year to reflect the influx of memberships prior to conference registration.

Section Projects:

Brandon-Hill Subject Lists

A task force of Gail, Karen, Sue and Halyna will work on the cancer portion, after input from Margaret, who has been exploring updating the annotated bibliography.

Cancer Librarians Section Brochure

Status of a new section brochure was discussed. Appropriate text is needed. Gail volunteered to work on this project and to report back at next year's meeting. The finished brochure could be put on our web site and also used to contact prospective members.

Online Bibliography/ Annotated Bibliography/ Core Cancer Library Resource List

The annotated project under Margaret Vugrin's direction has been tabled due to insufficient number of volunteers.

Other Business:

Discussion ensued about the ongoing lack of indexing for meeting abstracts. Karen reported on her correspondence with Dr. Lindberg. Gail will write a motion for Section Council about this problem. A possible petition for physicians to sign was discussed. Karen Albert will post this idea to the listserv.

Karen asked about archives of the section, and produced an audiotape from a member at the first meeting of the section 25 years ago. Tanya Smith will and forward it to the MLA archives.

Adjournment:

The meeting was adjourned at 6:50 pm.

*Submitted by Sue Felber, Secretary
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*with Carolyn Bridgewater, Secretary-Elect
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